

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: October 17, 2022
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard J. Paul Jr.
Vice Chairwoman – Tammy DeLucca
Secretary – Frank Weindel
Treasurer – Wayne Hans- excused
Commissioner – Richard E. Roach III
District Clerk – Tiffany Beach
Solicitor – David A. Capozzi

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Paul

All present. Comm. Hans is excused.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. DeLucca seconded by Comm. Roach to approve the regular Board meeting on September 12, 2022 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. Weindel abstains.

Motion made by Comm. DeLucca seconded by Comm. Roach to approve the regular Board meeting on September 19, 2022 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. DeLucca seconded by Comm. Roach to approve the Budget meeting on October 3, 2022 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: I have spoken to the new CPA Kathy; she'll be at our next budget meeting to get everything in order for our 2023 budget.

Treasurer's Report – Comm. Roach

As of October 17, 2022

TD Bank General Checking	146,451.55
TD Bank Money Market Account	3,082,675.24
TD Bank Money Market Capital	2,567.71
TD Bank Payroll Checking	19,637.67
TD Bank LEA Dedicated Penalty	5,577.36
TD Bank LEA Trust Penalty	16,077.11
Petty Cash	200.00
Total Current Assets	3,273,187.04

Motion made by Comm. Weindel seconded by Comm. DeLucca. to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Roach

Comm. Roach: In front of you, you have a list of 47 bills totaling \$43,116.11

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills. Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

No report.

Office of Fire Prevention – Comm. DeLucca

Comm. DeLucca: The Fire Official's report for September 20th - October 17th 2022 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy.

Apparatus – Comm. Paul

Comm. Paul: The Engine needs grease on the rear leaf springs. We are going to see if the Borough can do it, if not it is going to have to go out. The Squad needs the pump packing replaced. We're looking at having that done. The Ladder has a hydraulic leak.

Fire Department Equipment – Comm. Paul

Comm. Paul: Both gas meters have been calibrated and necessary repairs have been made.

Turn-Out Gear – Comm. Paul

Comm. Paul: We are still waiting for the new gear to come in.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

No report.

Recruitment / Membership – Comm. Roach

Comm. Roach: We do have a new member being sworn in tonight, Abraham. I am also going to be getting with the Chief, we are going to be getting some fliers made for our open house to hopefully get some new members.

Fixed Assets- Comm. Roach

No report.

Fitness Center – Comm. Roach

No report.

Insurance- Comm. Roach

No report.

Communications – Comm. DeLucca

No report.

Assist Personnel – Comm. DeLucca

No report.

Computers/ Social Media – Comm. DeLucca

Comm. DeLucca: We ordered two new surface pros, one for the Sqrut and one for the FM office. The DMV questionnaire was completed by Donnie. We are now Tier 1 complaint.

Building Maintenance / Grounds – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Health & Safety – Comm. Hans

No report.

Budget—Comm. Hans

No report.

Incentive program – Comm. Weindel

No report.

Duty Crew- Comm. Weindel

No report.

Training Division- Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: We had John from Action Uniform come out to get everyone who needs a uniform. 5 people still need to be measured. You will have to go to Maple Shade to get that taken care of.

Fuel – Comm. Weindel

Comm. Weindel: The new pumps at the Borough are up and running.

Chief's Report – Chief Beeler

Chief Beeler: From our last meeting we've had 78 calls. The SAR's team went out 3 times. Everything is good.

President's Report – Comm. Paul

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Paul

N/A

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

New Business – Comm. Paul

Comm. Paul: Any new business? (hearing none)

Public Portion – Comm. Paul

Motion made by Comm. Weindel, seconded by Comm. Roach to open to the public. All in favor, ayes have it.

Frank DeLuca: As you are aware I am now the President for No. 3. I've written a notice to include in the minutes.

Pres. DeLuca read notice allowed and a copy is included with the minutes.

Comm. Paul: If you need anything from us please let us know.

Motion made by Comm. Roach, seconded by Comm. Weindel to close to the public. All in favor, ayes have it.

Open to Commissioners – Comm. Paul

Comm. Weindel: This Thursday I am getting my other knee done. I am going to be out of commission for a little bit.

Comm. Paul: Just a reminder next budget meeting is November 7th at 5pm. Kathy from Koerner and Koerner will be here and our November 21st board meeting, we will have a special meeting beginning at 6pm to vote for a new Chief's vehicle.

Closed Session – Comm. Paul

N/A

Adjourn - Comm. Paul

Motion made by Comm. Roach, seconded by Comm. DeLuca to adjourn the meeting at 7:48 pm.

All in favor, ayes have it

4:18 PM
10/17/22
Accrual Basis

Lindenwold Fire District No.1
Balance Sheet
As of October 17, 2022

	<u>Oct 17, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	146,451.55
1011 · TD Bank Money Market Acco...	3,082,675.24
1013 · TD Bank Money Market Capital	2,567.71
1020 · TD Bank Payroll Checking	19,637.67
1030 · TD Bank LEA Dedicated Pen...	5,577.36
1040 · TD Bank LEA Trust Penalty	16,077.51
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	3,273,187.04
	<hr/>
Total Checking/Savings	3,273,187.04
	<hr/>
Total Current Assets	3,273,187.04
	<hr/>
TOTAL ASSETS	3,273,187.04
	<hr/> <hr/>
LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

10/17/2022

September 20, 2022 to October 17, 2022

Inspections Completed:

Balsamo's Pizza
Lynbrook Gardens
South Jersey Recovery
Marquise Jewelry
C & H Auto
Oh Drama: A Glamour Studio



Ciffelli's Pizza
Rising Sun Recovery
Chadwick Village
Braelyn Barber
QT Nails

RE- Inspections

Acelero Learning
Our Lady of Guadalupe Rectory
Spruce Apartments
Waxman Assoc.
The Village of Laurel Creek
US Gas Station
Ciffeill's Pizza



Our Lady of Guadalupe Church
Our Lady of Guadalupe Admin Office
Maid- Pro
Cobblestone Software
Meineke Auto
Lynbrook Garden
Balsamo's Pizza

Complaints Received 4

Parc One Apartments 91 Oak Street for egress issues getting into complex due to parking
Little Tuna 4 WHP for storage issues inside the building.
Spruce (Belmont) Apartments ongoing issues with the alarm systems
Emerald Ridge Apartments for storage and alarm issues.

Imminent Hazard 0

Requested Response 0

Civilian Burn Reports 0

Permits 5

Type 1 Cooking Karnival Foods Lindenwold Day
Type 1 Cooking Linden Square BBQ Lindenwold Day
Type 1 Cooking AXO Tacos Lindenwold Day
Type 1 Cooking Jamrock Reggae Soul Lindenwold Day
Type 1 Cooking Tony Bella Pizza Lindenwold Day

Fire Report Requests 2

OPRA request for Village of Laurel Creek for Fire Code Violations
OPRA request for Arborwood Apartments for Fire Code Violations

Information to Fire District Commissioners

If any residents are in need of a smoke alarm this office will install free of charge. We have received \$ 23,700.00 in Non-Life Hazard fees since April 1, 2022, and \$ 11,600.00 for Life Hazard fees from the Division of Fire Safety. Permit fees for the year \$1000.00. We switched over to First Due Software for fire inspections on September 23, 2022. This office is still working out some issues and glitches in the system. This office along the members went out to visit the Pre-Schools and Elementary Schools on October 6, 2022 for Fire Prevention Week. Our Fire Prevention Open House on October 11, 2022 went well. Great turn- out by our members. FPS Robinson went out to Lindenwold Day to inspect the food trucks.

Yours in Fire Safety

Timothy Shannon
Fire Official

o. 3,

Jo. 3
me.

not

. 3

†3.

TO: Lindenwold Board of Fire Commissioners

FROM: Frank DeLucca, Jr

817 Ashbourne Avenue, Lindenwold, NJ 08021

October 17, 2022

Please be advised that on October 13, 2022, Lindenwold Fire Co. No. 3, President John Lindborn resigned from position as President. The undersigned, Frank DeLucca, Jr., was elected as President of LFC No. 3. Please adjust your records and all communications to reflect the same.

It shall be further understood that Commissioner Frank Weindel is not the liaison or representative of LFC No. 3.

During the next several weeks, I will be reviewing all property and documents regarding LFC No. 3. At this time, I am requesting the following documents from the Fire Commission.

1. Lease agreement that is presently in effect.
2. Current insurance policy.
3. List of all utilities and account numbers pertaining to LFC No. 3
4. Any documents or corporate papers that might reflect LFC #3.

Thanking you in advance for your time and effort.

Sincerely,

Frank DeLucca, Jr.